

How to use the discovery-driven planning worksheet

Use the worksheet on the following page to complete the discovery-driven planning exercise. Follow these five steps:

Step	Column	Directions
1	Assumption	Refer to your SMART goal and how you will measure when that outcome has been achieved. List all the assumptions that must prove true for the desired outcome to materialize. Consider assumptions related to each of your design elements, including your teams, student experience and schedule, teacher roles, physical and virtual environment, the blended model and where it is being implemented, and the culture.
2	Risk	What would happen if you are wrong about each assumption? 1. = Being wrong will be catastrophic to the project 2. = Being wrong would be a medium-sized problem 3. = It's no big deal if we're wrong Enter your numerical ranking in the Risk column.
3	Confidence	How confident you are that the assumption is correct? 1. = No confidence at all that the assumption is correct 2. = Medium level of confidence 3. = We have no idea if this assumption is correct Enter your numerical ranking in the Confidence column.
4	Rank	Rank the assumptions from most to least crucial by calculating the average of each assumption's Risk and Confidence scores.
5	Test	What test could you design to confirm the validity of each assumption? Plan to test the most important assumptions—those with a rank close to 1.0—first because they are the assumptions that are the most crucial to the project's success and they have the least confidence behind them.

Discovery-driven planning worksheet

Assumption	Risk (1, 2, 3)	Confidence (1, 2, 3)	Rank (Avg.)	Test